



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Larry Davis, Member
John A Krings, President

April 1, 2019

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Katherine Bielski-Medina, Larry Davis, and John Krings

ADMINISTRATORS PRESENT: Craig Broeren, Elizabeth Severson, and Daniel Weigand

- I. The meeting was called to order at 6:00 p.m. by Chair John Benbow, Jr.
- II. Public Comment
- III. Business Services
 - A. Canvas Learning Management System Purchase – Approval

BS-1 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposal to purchase a 3-year license of the Canvas Learning Management System from Instructure at a total cost of \$46,780, to be paid in three annual installments as described in the contract, with funding from the District Technology and Curriculum budgets, be recommended for approval to the Board of Education. The motion was carried.
 - B. Chromebook Cases Purchase – Approval

BS-2 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposal to purchase 1500 Bump Armor CB Slim Hard Shell cases, at a cost of \$28,314.31, to be funded from the 2019-20 District Technology budget and District Technology referendum budget, be recommended for approval to the Board of Education. The motion was carried.
 - C. 2019-20 Lincoln High School Trades House Selection – Approval

BS-3 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the selection of the Lincoln High School Building Trades House Committee for construction of a home by the 2019-20 Lincoln Trades House class proposed by Kurt and Kim Heuer be recommended for approval to the Board of Education. The motion was carried.
 - D. Ford Passenger Van Purchase – Approval

BS-4 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposal to purchase a Ford 10-passenger van, at a cost of \$26,494.50, from Scaffidi Motors for transportation of special needs students, be recommended for approval to the Board of Education. The motion was carried.

IV. Updates and Reports

A. Copy Paper Purchase – Update

The Committee was updated on the purchase of District copy paper from Contract Paper Group, Inc.

B. Food Service Administrative Review – Report

The Committee received a report from Elizabeth Severson on the recent Food Service federal program review by the Wisconsin Department of Public Instruction.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

- BS-1 – Canvas Learning Management System Purchase – Approval
- BS-2 – Chromebook Cases Purchase – Approval
- BS-3 – 2019-20 Lincoln High School Trades House Selection – Approval
- BS-4 – Ford Passenger Van Purchase – Approval

VI. Future Agenda Items

2018-19 Building Trades House Tour – 40th Street – June 3, 2019, 4:00 pm

The meeting adjourned at 6:17 p.m.